

CLIENT REGISTRATION FORM

PERSONAL DATA

Full Name					
Home Address		<input type="checkbox"/> Own	<input type="checkbox"/> Rent	<input type="checkbox"/> Living with Parent/Others	
Telephone Number	Fax Number	Personal Mobile Number	Personal E-mail Address		
Provincial Address					
Address (Other Country)					
Birthdate (mm/dd/yy)	Civil Status	<input type="checkbox"/> Single	<input type="checkbox"/> Separated/Divorced	Gender	<input type="checkbox"/> Male
Citizenship		<input type="checkbox"/> Married	<input type="checkbox"/> Widowed		<input type="checkbox"/> Female
Spouse's Name					

WORK INFORMATION

Company/Business Name	Occupation
Company/Business Address	Business Telephone No.

MO. HOUSEHOLD INCOME <input type="checkbox"/> Below P50,000 <input type="checkbox"/> P50,001 - 80,000 <input type="checkbox"/> P80,001 - 120,000 <input type="checkbox"/> P120,001 - 150,000 <input type="checkbox"/> P150,001 - 180,000 <input type="checkbox"/> Above P180,000 <i>Pls. Specify _____</i>	REASON FOR BUYING <input type="checkbox"/> Primary Home <input type="checkbox"/> Investment (2nd/3rd acquisition) <input type="checkbox"/> Investment (Rent) <input type="checkbox"/> Investment (Business) <input type="checkbox"/> Vacation Home <input type="checkbox"/> Retirement Home <input type="checkbox"/> Inheritance/Gift to Children <input type="checkbox"/> Others: _____	NO. OF BEDROOMS <input type="checkbox"/> Studio <input type="checkbox"/> 1 Bedroom <input type="checkbox"/> 2 Bedrooms <input type="checkbox"/> 3 Bedrooms <input type="checkbox"/> Others: _____	TIME FRAME <input type="checkbox"/> Immediate <input type="checkbox"/> 3 - 6 months <input type="checkbox"/> 6 - 12 months <input type="checkbox"/> 1 - 2 years <input type="checkbox"/> 2 years & above
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DESIRED PROPERTY <input type="checkbox"/> Condominium <input type="checkbox"/> Condotel <input type="checkbox"/> House & Lot <input type="checkbox"/> Leisure / Clubshares <input type="checkbox"/> Lot Only <input type="checkbox"/> Others: _____	PRICE RANGE <input type="checkbox"/> 1.0 M - 2.5 M <input type="checkbox"/> 2.5 M - 3.5 M <input type="checkbox"/> 3.5 M - 5.0 M <input type="checkbox"/> 5.0 M - 7.5 M <input type="checkbox"/> 7.5 M & above	SOURCE OF INFORMATION <i>(Please check all that applies)</i> <input type="checkbox"/> Site Walk-in <input type="checkbox"/> Event Walk-in <input type="checkbox"/> Booth/Exhibit <input type="checkbox"/> Billboard <input type="checkbox"/> Roadshow (Int'l) <input type="checkbox"/> Print Ads <input type="checkbox"/> Press Release/New Articles <input type="checkbox"/> Magazine Ads/Articles <input type="checkbox"/> Streamer <input type="checkbox"/> Road Signage <input type="checkbox"/> Flyers/Brochures <input type="checkbox"/> SMDC Website <input type="checkbox"/> Friend/Relative Agent <input type="checkbox"/> Referral <input type="checkbox"/> Agent/Broker <input type="checkbox"/> Agent's Personal Ads <input type="checkbox"/> Internet <input type="checkbox"/> Poster <input type="checkbox"/> Direct Mail <input type="checkbox"/> Television <input type="checkbox"/> Agent's Website <input type="checkbox"/> Sales Call <input type="checkbox"/> Others: _____	
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SALES DIVISION	<input type="checkbox"/> In-House	<input type="checkbox"/> Broker	<input type="checkbox"/> International	Country: _____
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Date: _____

I acknowledge that _____, authorized seller of SM Development Corporation, has given me a comprehensive presentation of the project/s identified as:

Berkeley Chateau Elysee Grass Jazz Lindenwood Princeton Sun My Place @ _____
 Blue Field Green Light Mezza Sea Wind Others _____

I hereby authorize him/her as my **seller of choice for the next 30 days**. No other seller should be recognized and/or credited by SM Development Corporation, should I decide to make a reservation deposit for a property in any of the project/s for a period of 30 calendar days from the signing of this Client Authorization Sheet.

Authorized by:

CLIENT (Print Name & Signature)	SELLER (Print Name & Signature)	Sales Manager / Sales Director's Name
Date: _____	Date	



CONFIRMATION OF SCHEDULE OF PAYMENT

I, _____, hereby confirm that the attached Schedule of Payment (SOP) is:

_____ **FINAL*** and shall be the basis for the immediate preparation of the Contract to Sell.

_____ **TENTATIVE**** and (a) shall be finalized within 15 days from reservation date; (b) considered final if not superseded by another SOP after 15 days.

Signature above and Printed Name if Buyer

* Any requests for changes in the final SOP shall be subject to a service fee _____

** Any changes during the 15 days shall be free of charge. Any changes after the 15 days shall be subject to the service fee.

ANNEX A to the RESERVATION AGREEMENT



**SCHEDULE OF PAYMENT
(Computation Sheet)**

Please PRINT clearly and use Black ink.

PROPERTY INFORMATION (To be filled-out by Seller)

<input type="checkbox"/> Condominium Unit __ Commercial __ Residential <input type="checkbox"/> Parking Slot	Project:	Building:	Floor:	Unit No.:	Floor Area:	Unit Type:	Parking Slot No.:
<input type="checkbox"/> House & Lot <input type="checkbox"/> Lot	Project:	Phase:	Block:	Lot No.:	Lot Area:	House Model:	Floor Area:

I/We the undersigned buyer, confirm that this Schedule of Payment serves as Annex A to my/our Reservation Agreement.

PURCHASE PRICE COMPUTATION (to be filled-out by Seller)

<p>Total Contract Price</p> <p>List Price ₱ _____</p> <p>Less: Discount (Schedule 1) _____</p> <p>Total Selling Price _____</p> <p>Add: VAT (____%) _____</p> <p>Other Charges (____%) _____</p> <p>Total Contract Price ₱ _____</p>	<p>Schedule 1</p> <input type="checkbox"/> Spot Cash Discount <p>List Price ₱ _____</p> <p>(x) Spot Cash DP Discount Rate (____%) _____</p> <p>Spot Cash Discount ₱ _____</p> <input type="checkbox"/> Promo Discount <p>List Price ₱ _____</p> <p>(x) Promo Discount Rate (____%) _____</p> <p>Promo Discount ₱ _____</p>	<input type="checkbox"/> Spot DP Discount <p>List Price ₱ _____</p> <p>(x) Spot DP Rate (____%) _____</p> <p>(x) DP Discount Rate (____%) _____</p> <p>Spot DP Discount ₱ _____</p> <p><i>Discount Details:</i></p> <p>_____</p> <p>_____</p> <p>_____</p>
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FINANCING TERMS (to be filled-out by Seller)

<input type="checkbox"/> CASH	<input type="checkbox"/> IN-HOUSE <input type="checkbox"/> COMMERCIAL FINANCING ___ Bank ___ HDMF ___ Others (Specify _____)
<p>Total Contract Price ₱ _____</p> <p>Less: Reservation Fee _____</p> <p>Net Amount Due ₱ _____</p>	<p>DOWNPAYMENT:</p> <p>Total Contract Price ₱ _____</p> <p>(x) Total DP Rate (____%) _____</p> <p>Downpayment ₱ _____</p> <p>Less: Spot DP (____%) due on _____</p> <p>Reservation Fee _____</p> <p>Net Downpayment ₱ _____</p> <p>Monthly DP = Net DP / DP Term (____ mos.) _____</p> <p>Monthly Downpayment Due Dates: From: _____ To: _____</p>
<input type="checkbox"/> DEFERRED CASH	<p>BALANCE</p> <p>Factor (____% interest rate) _____</p> <p>Monthly Amortization (____ mos.) ₱ _____</p>
<p>Total Contract Price ₱ _____</p> <p>Less: Reservation Fee _____</p> <p>Net Deferred Cash Due (NDCD) ₱ _____</p> <p>Monthly DCD = NDCD/Term (____ mos.) _____</p> <p>Monthly Deffered Cash Due Dates (To be filled-out by Sales) From: _____ Documentation Staff To: _____</p>	

I/We, the undersigned Buyer/s, hereby certify that the above is my/our preferred Financing Terms and Schedule of Payment.

	RECOMMENDING APPROVAL:	APPROVED BY:
Buyer's Signature Over Printed Name/Date	Property Specialist/Broker	SMDC Authorized Representative Signature Over Printed Name / Date
	Asst. Sales Manager / Manager	
Co-Buyer's Signature Over Printed Name/Date	Sales Director	SMDC Authorized Representative Signature Over Printed Name / Date

I hereby manifest my intention and offer to buy from **SM Development Corporation** (the "Company"), under the terms and conditions below, for and in consideration of PESOS: _____ (P _____) (the "Purchase Price"), exclusive of the cost of the Value Added Tax and other charges, to be paid in the manner indicated below and requests that the following property (the "Property") be reserved for my purchase:

<input type="checkbox"/> CONDOMINIUM UNIT (<input type="checkbox"/> Commercial <input type="checkbox"/> Residential)			<input type="checkbox"/> PARKING SLOT			
Project:	Building:	Floor:	Unit No.:	Floor Area:	Unit Type:	Parking Slot No.:
<input type="checkbox"/> HOUSE & LOT or <input type="checkbox"/> LOT ONLY						
Project:	Phase:	Block:	Lot No.:	Lot Area:	House Model:	Floor Area:

TERMS AND CONDITIONS

1. As proof of my interest to purchase the Property, I hereby tender the sum of PESOS: _____ (P _____) as Reservation Fee, exclusive of VAT, in order to reserve the Property for our intended purchase which shall be effective for a period of thirty (30) days from delivery of the Reservation Fee. I understand and acknowledge that the Reservation Fee is non-refundable. Should I decide to cancel my reservation; fail to submit all the documentary requirements, including this Reservation Agreement; or fail to pay the amounts due on the due dates prescribed, for any reason whatsoever, I agree that my reservation shall lapse and my Reservation Fee shall be forfeited in favor of the Company. I will hold the Company free and harmless for thereafter releasing and offering the Property to other interested buyers.
2. I acknowledge that the Company reserves the right to accept or deny this request for reservation and is non-transferable. Likewise, subject to a written request by me, the Company, at its sole discretion, may extend this reservation for a period of not more than fifteen (15) days within which to make the downpayment provided, however, that I shall incur a penalty charge of three percent (3%) per month, or a fraction thereof.
3. In the event the Property is found unavailable for sale for any reason whatsoever, I agree to hold the Company free and harmless from any liability whatsoever and that it shall have the option of exchanging the Property with another similar unit/lot/property as applicable or otherwise cancel this Reservation Agreement. Should there be no substitution or should the substituted Property be unacceptable to me, I shall hold the Company free and harmless from any liability for canceling the Reservation Agreement, subject to reimbursement to me of all payments made, without interest.
4. I acknowledge that in the event my application to purchase the Property is accepted, the Reservation Fee shall automatically form part of the required downpayment. Upon being notified of the acceptance of my offer to purchase the Property, I shall remit, within the period required by the Company, the downpayment and/or balance, and the complete post-dated cheques, in accordance with the Schedule of Payment (inclusive of VAT and Other Charges) attached hereto as Annex A, without need of further demand. Any and all payments made to any individual, realtor, broker, employee or to a party other than the Company for safekeeping in favor of or for transmittal to the Company shall be at my sole and exclusive risk and responsibility, and shall not bind nor make the former answerable in any way therefor unless and until actually received, receipted and validated by the Company's Cashier or officer duly authorized by the Company. All checks for payment shall be crossed and shall be made payable only to the Company under its corporate name: **SM DEVELOPMENT CORPORATION**
5. In case I am permitted to issue checks of foreign currencies, or if payments are made through foreign remittances in the manner authorized by the Company, such checks or remittances shall be credited only as converted to their value in Philippine currency based on the prevailing buying rate of the company's designated bank upon clearing of funds. In case of underpayment, payment shall be made on the last installment or last payment due (for balloon payments). In case of overpayment, the last installment or last payment due (for balloon payments) shall be adjusted accordingly. I shall shoulder all bank fees, charges and taxes upon remittances or conversion of foreign currencies.
6. All payments shall be made on or before their respective due dates without the necessity of any demand or any legal or judicial action. In the event that I avail of bank financing, I shall be solely responsible for filing the loan application prescribed by the bank, together with all the necessary requirements, in order that the loan shall be processed and the proceeds released to the Company on or before the due date provided herein.
7. Should I fail to pay any of the amounts due in relation to my purchase of the Property, or fail to submit the required documents and execute the relevant contract to sell and deed of absolute sale for the Property, or fail to comply with any of the terms of my purchase, the Company shall have the sole option to (i) cancel the sale and forfeit in its favor all payments made, including the Reservation Fee, to be applied as liquidated damages; and/or (ii) impose penalty charges at the rate of 3% per month (or fraction thereof) of delay on the unpaid amount. Late payments will only be accepted upon payment of interest and penalty charges. Should there be a cancellation of this reservation, the same shall automatically vest upon the Company with full authority to sell and dispose of the Property subject to this Reservation Agreement.
8. Unless otherwise provided, my Contract to Sell for the Property shall be prepared only after I shall have submitted to the Company all necessary documents and post-dated checks in such amounts and on such dates as are in accordance with the attached Schedule of Payment. The Contract to Sell shall be executed by me within thirty (30) days from date of receipt of the Contract to Sell. Should I fail to submit the duly signed contract to Sell within the said period, this Reservation Agreement shall be cancelled.
9. I understand and agree that this Agreement only gives me the right to purchase the Property subject to the fulfillment of the conditions herein stated. No other right, title or ownership is vested upon me by the execution of this Agreement. The Company retains title and ownership of the Property until I shall have fully paid all amounts due to the Company for the purchase of the Property.
10. I agree and understand that my purchase of the Property is subject to the covenants and restrictions specified in the Project's Deed of Restrictions (for subdivision and townhouse developments) or Master Deed with Declaration of Restrictions (for condominium developments), as applicable, which will be annotated on the certificate of title to the Property as a lien thereon, and which covenants and restrictions I undertake to faithfully and strictly comply with. My undertaking and confirmation herein constitutes an essential consideration of the sale by the Company of the Property to me.
11. I confirm that I have personally inspected the plans and specifications of the Property, studied and verified the Project site and its proximate location and layout of my requested Property and I find the same to be acceptable and satisfactory. I acknowledge that I have independently ascertained and evaluated all material facts and technical information related to the purchase of the Property and that I am satisfied with what has been explained to me by the Property Specialist/ Broker who assisted me. I further understand that the sizes and/or numbering of the condominium units and parking spaces are subject to adjustments in accordance with the approved building plan or amendments thereon and I agree that the developer reserves the right to revise the architectural and floor plans without my consent..
12. I hereby authorize the developer of the Project to organize the Project's governing homeowner's association or condominium corporation, as applicable.
13. I warrant that the information which I provided herein, whether personal or corporate, is true and correct as of the date hereof and agree to directly and personally inform the Company in writing of any changes in my personal data such as but not limited to name, address and/or status. Further, I agree that the address stated herein shall be the official address to which all communications/notices must be sent, unless a change of address is communicated in writing to the Company. Corollarily, the Company shall have the right to solely rely on the information provided by me and shall not be held responsible for any error, non-communication or miscommunication in the personal information I have given. I also warrant that the funds used and to be used in purchasing the Property will be obtained through legitimate means and do not and will not constitute all or part of the proceeds of any unlawful activity under applicable laws. I hereby authorize the Company to provide to any government body or agency any information pertaining to this sale and purchase, if so warranted and required under existing laws, and hereby hold the Company free and harmless from any incident, claim, action or liability arising from the breach of my warranties herein.
14. This document represents the entire agreement in respect of my reservation of the Property. Any and all stipulations, reservations, agreements, or promises, orally or otherwise, not contained herein or not reduced in writing and signed by the Company's duly authorized representative shall not be binding upon the Company.
15. If there are two (2) or more of us signing as buyers, I understand that our obligations under this Agreement shall be deemed contracted by us in a solidary manner.

PLEASE ACCOMPLISH THIS FORM COMPLETELY AND LEGIBLY. SHOULD THERE BE ANY ALTERATIONS, PLEASE INSCRIBE YOUR SIGNATURE / INITIALS ON THE ALTERED PORTIONS.

PREFERRED PAYMENT SCHEME:		
In connection with my reservation and purchase of the Property, I would like the purchase to be registered as follows:		
<input type="checkbox"/> SOLELY IN MY NAME	<input type="checkbox"/> IN BOTH OUR NAMES Spouses _____ Co-owners _____	<input type="checkbox"/> IN THE NAME OF A: Corporation _____ Partnership _____

INDIVIDUAL BUYER

PRINCIPAL BUYER

If Minor, please attach Birth Certificate and Court Finality on Appointment as Judicial Guardian.

Surname:		First Name:		Middle/Maiden Name:	
Permanent Address:				Zip Code:	Telephone Number/s:
Age:	Birth Date: (mm/dd/yy): / /	Birth Place:	Mobile Phone Number:	E-mail Address:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Citizenship: <input type="checkbox"/> Filipino <input type="checkbox"/> Others: _____		Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Married <input type="checkbox"/> Widowed	
Employment Status: <input type="checkbox"/> Employed <input type="checkbox"/> Self Employed <input type="checkbox"/> Retired			Name of Employer/Business:		
Office Address:				Zip Code:	Telephone Number/s:
Position / Title:		Years with Company:		Employment Status:	
Tax Identification Number (TIN):		Passport Number (or other Valid Government-Issued ID / Date & Place Issued):			
Preferred Mailing / Billing Address: <input type="checkbox"/> Residence <input type="checkbox"/> Office <input type="checkbox"/> Others: _____					

SPOUSE / CO-BUYER INFORMATION (if applicable)

Surname:		First Name:		Middle/Maiden Name:	
Address:				Zip Code:	Telephone Number/s:
Age:	Birth Date: (mm/dd/yy): / /	Birth Place:	Mobile Phone Number:	E-mail Address:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Citizenship: <input type="checkbox"/> Filipino <input type="checkbox"/> Others: _____		Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Married <input type="checkbox"/> Widowed	
Employment Status: <input type="checkbox"/> Employed <input type="checkbox"/> Self Employed <input type="checkbox"/> Retired			Name of Employer/Business:		
Office Address:				Zip Code:	Telephone Number/s:
Position / Title:		Years with Company:		Employment Status:	
Tax Identification Number (TIN):		Passport Number (or other Valid Government-Issued ID / Date & Place Issued):			

BANK / CREDIT REFERENCES

BANK / CREDIT REFERENCES	TYPE OF ACCOUNT	CONTACT NUMBER/S

BUYER'S REPRESENTATIVE (to be filled-out by Buyer's Representative)

Please submit a duly notarized and/or consularized Special Power of Attorney if transactions are done through an appointed representative.

Surname:		First Name:		Middle/Maiden Name:	
Address:				Zip Code:	Telephone Number/s:
Age:	Birth Date: (mm/dd/yy): / /	Birth Place:	Mobile Phone Number:	E-mail Address:	Relation to Buyer:
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Citizenship: <input type="checkbox"/> Filipino <input type="checkbox"/> Others: _____		Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Married <input type="checkbox"/> Widowed	
Tax Identification Number (TIN):		Passport Number (or other Valid Government-Issued ID / Date & Place Issued):			

CORPORATE BUYER

Please attach Secretary's Certificate authorizing the purchase of the property and appointing the duly authorized representative.

Type of Business: <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation		
Name of Company, as registered:		Years in Operation:
Principal Office Address:		
Nature of Business:	Telephone / Fax Number/s:	Website Address:
Tax Identification Number (TIN):	Community Tax Certificate Number / Date / Place Issued:	
Name of Representative (Last Name, First Name, Middle Name):		
Designation / Position:	Citizenship: <input type="checkbox"/> Filipino <input type="checkbox"/> Others: _____	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Tax Identification Number (TIN):	Passport Number (or other Valid Government-Issued ID / Date & Place Issued):	
Telephone Number/s:	Mobile Number/s:	E-mail Address:

I hereby certify that the above information is true, correct, accurate and complete. I also authorize 2241 Properties to obtain information from my bank/s, employer and other reference listed herein.

BUYER/S	RECOMMENDING APPROVAL
Signature Over Printed Name / Date	Property Specialist / Broker
Signature Over Printed Name / Date	Assistant Sales Manager / Sales Manager
	Sales Director

The terms and conditions specified in this agreement shall be deemed final and approved only if all parties concerned have affixed their corresponding signatures on this Agreement. We hereby signify our acceptance to the reservation of the Property by the undersigned Buyer/s under the terms of this Reservation Agreement.

APPROVED BY	
SMDC Authorized Representative	SMDC Authorized Representative

(To be filled-out by seller)
Name of Buyer: _____

Project Name: _____

Cluster/Bldg.: _____ **Unit No./Type:** _____

INITIAL REQUIREMENTS *(For Cash, Deferred Cash, and All other Types of Financing)*
(To be submitted upon Reservation)
Submission Date

- | | |
|---|-------|
| <input type="checkbox"/> Reservation Form | _____ |
| <input type="checkbox"/> Reservation Fee | _____ |
| <input type="checkbox"/> Photocopy of Passport or any government issued valid ID <i>(for all names appearing in the Contract)</i> | _____ |
| <input type="checkbox"/> Any Proof of TIN <i>(for all names appearing in the Contract)</i> with duly filled-out BIR Form 1904 | _____ |

ADDITIONAL REQUIREMENTS
(To be submitted within 2 weeks upon Reservation)
Submission Date
A. For Individual Buyers

 Employed *(locally employed, OFWs)* or Self-Employed *(sole proprietorship, professionals)*
A.1 Standard Requirements

- | | |
|--|-------|
| <input type="checkbox"/> Proof of Billing Address <i>(e.g. Utility bills, Credit Card Billing, Bank Statements, etc.)</i> within the past three (3) months | _____ |
| <input type="checkbox"/> Original Certificate of Employment with Status and Salary <i>(duly notarized if HDMF Account)</i> | _____ |
| <input type="checkbox"/> Copy of Payslip for the last 3 months | _____ |
| <input type="checkbox"/> Latest Income Tax Return / W2 Form | _____ |
| <input type="checkbox"/> Photocopy of past 3 mos. Bank Statement or photocopy of passbook | _____ |
| <input type="checkbox"/> Generali Pilipinas Application Form <i>(Originally signed)</i> - Mortgage Redemption Insurance <i>(MRI)</i> <i>(For In-House & Banco De Oro Accounts)</i> | _____ |

A.2 Additional if Sole Proprietorship

- | | |
|--|-------|
| <input type="checkbox"/> Business permits and licenses for the current year | _____ |
| <input type="checkbox"/> Photocopy of Certification of Registration issued by DTI | _____ |
| <input type="checkbox"/> Photocopy of Business ITR / Audited FS for the past 2 years | _____ |
| <input type="checkbox"/> Copy of Lease Contract and Title for rental / lease income | _____ |

A.3 Additional for OFWs

- | | |
|---|-------|
| <input type="checkbox"/> Original Crew Contract and Exit Pass with POEA or Employment Contract duly authenticated by the Philippine Consulate | _____ |
| <input type="checkbox"/> Proof of monthly remittances | _____ |

A.4 Additional if Transacting through an Attorney-in-Fact

- | | |
|---|-------|
| <input type="checkbox"/> Two (2) original copies of duly notarized/consularized Special Power of Attorney | _____ |
|---|-------|

A.5 Additional if Minor

- | | |
|--|-------|
| <input type="checkbox"/> Copy of Birth Certificate | _____ |
| <input type="checkbox"/> Approved Court Order appointing the parents/legal guardian if the property will be registered under the name/s of minors. | _____ |

A.6 Additional if Married

- | | |
|--|-------|
| <input type="checkbox"/> Photocopy of Marriage Certificate | _____ |
|--|-------|

A.7 Additional if Separated/Annulled/Divorced

- | | |
|---|-------|
| <input type="checkbox"/> Certificate of finality/entry of judgement of the court order granting the legal separation/annulment/decreed of divorce | _____ |
|---|-------|

A.8 Additional if Widowed

- | | |
|--|-------|
| <input type="checkbox"/> Photocopy of Death Certificate of the Deceased Spouse | _____ |
|--|-------|

B. For Corporate Buyers

- | | |
|---|-------|
| <input type="checkbox"/> Two (2) original copies of the Resolution of the Board of Directors/ Governors/Trustees or a Secretary's Certificate authorizing the purchase and mortgage <i>(if through financing)</i> , designating and appointing officers authorized to sign any and all documents. | _____ |
| <input type="checkbox"/> Photocopy of corporate ITR / Audited FS for the past 2 years | _____ |
| <input type="checkbox"/> Photocopy of Certificate of Registration with the BIR | _____ |
| <input type="checkbox"/> Photocopy of BIR Form 1903 - Taxpayer's Record Update <i>(TRU)</i> | _____ |
| <input type="checkbox"/> Certified true copy of SEC Certificate of registration | _____ |
| <input type="checkbox"/> Certified true copy of Articles of Incorporation & By-Laws, Partnership & Association registered with SEC | _____ |

ADDITIONAL FOR HDMF FINANCING
(To be submitted within 2 weeks upon Reservation)
Submission Date

- | | |
|---|-------|
| <input type="checkbox"/> Approved Membership Status Verification Slip <i>(MSVS)</i> with Preliminary Housing Loan Questionnaire <i>(PHLQ)</i> - HDMF Form | _____ |
| <input type="checkbox"/> Loan Application Form <i>(Originally signed and notarized with 1x1 ID picture attached)</i> | _____ |

ADDITIONAL FOR BANK FINANCING
(To be submitted within 2 weeks upon Reservation)
Submission Date

- | | |
|---|-------|
| <input type="checkbox"/> Loan Application Form <i>(Originally signed)</i> | _____ |
| <input type="checkbox"/> List of Major suppliers or customers with contact information <i>(For Corporate Buyers only)</i> | _____ |

(To be filled-out by Buyer)

I have read and understood the checklist of required documents which I need to submit to SM Development Corporation on or before the required due dates.

Signature over printed name / Date

Checked by: _____

Remarks: _____

Signature over printed name / Date

